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POLICY, FEES, PAYMENT AND SCHEDULING FOR COACHING

The fee for services is \$140.00 for 50-55 minutes. Please plan to pay the full fee after each session unless otherwise arranged in advance. You will not be billed. However, a copy of your charges and payment record will be made available upon your request. You may pay with cash, credit or debit card, or a check made out to PFGA (Personal and Family Growth Associates, Inc.)

A discounted price may be negotiated for a pre-paid package of Coaching Sessions.

Your appointment time is reserved for you alone. Without sufficient prior notice, it cannot be given to anyone else. **You will be charged the full fee for any missed appointments unless I receive cancellation notice 24 hours in advance or am advised in the event of an emergency.**

Appointments will be scheduled after sessions or you can call the office manager at 803-254-5650,ext 201.

I have read and understand this policy.

Name _____

Signature _____ Date _____